

# Internship – Buyers

**Raison sociale de l'entreprise :** Tally Weijl

**Descriptif de l'entreprise :**

Founded in 1984, Tally Weijl is a Gen Z focused fashion brand with an empowering and unique heritage. From a small garage in Switzerland, Tally Weijl has been on a crazy journey building its community for close to 40 years, celebrating fashion, fun and love through independence and inclusivity. With 3M+ followers across social channels, we are further expanding both our local and global reach through our omnichannel experience. We are currently looking for passionate, talented individuals to join us on our journey.

We want individuals who don't just demand change; they're making it happen.

**Descriptif de la mission proposée :** Assistant Buyer

As Assistant Buyer you will conceptualize a fashion line in your assigned category for the TALLY WEIJL target customer. You are responsible for the best assortment – best product at the best price, at the right time and in the right quantity

Your Day to Day....

- Support the buyer in all different tasks
- Generate and update the Purchase Orders in SAP System
- Samples preparation for collection and buying meetings, including labels
- Follow-up style production, deliveries and pro forma invoices
- Help to prepare fitting sessions
- Create presentation, source information, support administrative tasks
- Assist buyer to analyze competition range and pricing

**Profil recherché :**

We are looking for people who...

- Bachelor degree in Economics, Business Administration, Management or relevant
- Strong feeling for numbers
- Familiar with Microsoft Word, PowerPoint, Excel, Outlook
- High level of English
- Strong communication skills
- Team-Player
- Reliable, flexible and resilient
- Passion for Fashion

Location....

Our Head Office Campus is in Basel, the creative hub of Switzerland and an amazing base for easy travel across the heart of Europe.

**YOUR BENEFITS WITH US**

- experience in a fast-growing digital environment
- Young, diverse, and international
- Competitive remuneration including variable part
- Transportation from home to work
- Centrally located in the heart of Basel
- Home office policy
- 50% Discount on our TALLY Collection
- Relocation Support if needed
- 25 to 28 days of annual holiday

**Candidature à adresser à :**

Madame Carlotta Actis Barone - Talent Acquisition Business Partner : [c.barone@tally-weijl.com](mailto:c.barone@tally-weijl.com)